

HOME REPAIR PROGRAMME

Application Form

WHAT YOU WILL NEED TO COMPLETE THIS FORM:

- Photo ID
- One of the following: Rates bill / Water bill / Title Deed / Māori Land Record
- Last 3 months of payslips and/or copy of MyMSD record
- Any personal loan, vehicle loan, credit card statement and buy now pay later balances (e.g., Afterpay)

If you are completing this form on behalf of someone else, please complete the following

Name

Phone

Email

Relationship
to applicant/s

PROGRAMME OVERVIEW

Our Home Repair Programme provides affordable home maintenance and repair solutions specific to your needs. From minor repair to major projects, we have developed unique services to address challenges associated with home maintenance and repairs, helping to keep your home safe, warm and healthy for you and your family. All work is costed by Habitat for Humanity, in conjunction with qualified trades people where necessary. We then offer an affordable repayment option based on income and ability to meet the repayments.

URGENT REPAIRS

- Any issues related to Health and Safety
- Weather-proofing your home
- Electrical rewiring
- Roofing replacement
- Exterior cladding replacement

NECESSARY RENOVATIONS

- Disability access & conversions
- Kitchen modifications
- Wall/flooring repairs
- Driveway repairs
- Installation of security fittings
- Insulation, heating & ventilation
- Bathroom modifications

PREVENTATIVE MAINTENANCE

- Section/drainage cleaning
- Exterior cladding replacement or repair
- Painting
- Minor electrical/plumbing repairs

ELIGIBILITY

- You must own your own home (with or without a mortgage).
- Your home requires work which you are unable to afford.
- You are willing to partner with Habitat for the duration of the project.
- You are willing and able to meet the affordable repayments.

PROCESS

- 1. Submit application:** Complete an application form, ensuring you include all statements, proof of income and a copy of identification for all applicants.
- 2. Application assessed:** The application process will assess the repairs necessary to your home, any health related issues, your income and your debt.
- 3. Application decision:** If your application is successful, we will present you with a quote including a scope of works and suggested payment schedule. We will visit your home to view the necessary repairs and discuss the remainder of the process. Note: depending on volume, your application will be assessed in 1-6 weeks.
- 4. Project start:** If you choose to go ahead, we will draw up a contract and begin work as soon as possible. Your repayments begin two weeks prior to work being scheduled and continues until the total loan is repaid.
- 5. Project ends:** The partnership with Habitat comes to an end once all payments are complete (usually within 3-5 years, as outlined in the contract).

1. APPLICATION INFORMATION

APPLICANT

Last name

First name

Ethnicity

Iwi / hapu

DOB

Gender

Phone

Email

CO-APPLICANT

Last name

First name

Ethnicity

Iwi / hapu

DOB

Gender

Phone

Email

Address

I/We have lived at this address for years.

I/We own this house YES NO Do you have a mortgage? YES NO



Are you Waikato-Tainui affiliated? YES

Tribal ID

PERSONAL DETAILS

Do you have any other major assets? e.g. another home

How did you hear about us?

Would you like the use of an interpreter for the application and contract process? YES NO If YES, which language?

2. HOUSEHOLD INFORMATION

CHILDREN

Child's name	Relationship to you	Age
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

OTHER ADULTS WHO LIVE WITH YOU

Last name	First name	Relationship to you	Are you receiving rent payments from this adult?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. PRESENT HOUSING CONDITION

In your own words, please describe your current housing conditions and what help you want from Habitat.

Please list your requirements in order of priority.

A scope of work will be completed by Habitat. Habitat may not be able to do all the work you require.

4. FAMILY HEALTH

Please tick any that apply to you or your family.

- | | | | | | | | |
|-----------------|--------------------------|-----------------|--------------------------|--------------|--------------------------|----------|--------------------------|
| Asthma | <input type="checkbox"/> | Cancer | <input type="checkbox"/> | Eczema | <input type="checkbox"/> | Mobility | <input type="checkbox"/> |
| Flu & colds | <input type="checkbox"/> | Disability | <input type="checkbox"/> | Pneumonia | <input type="checkbox"/> | Dementia | <input type="checkbox"/> |
| Rheumatic fever | <input type="checkbox"/> | Heart condition | <input type="checkbox"/> | Strep A | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Bronchiolitis | <input type="checkbox"/> | Diabetes | <input type="checkbox"/> | Tuberculosis | <input type="checkbox"/> | | |

Additional health information (optional)

5. EMPLOYMENT INFORMATION (WHERE APPLICABLE)

CURRENT EMPLOYER - APPLICANT

Company name	<input type="text"/>
Hours per week	<input type="text"/>
Length of time at job	<input type="text"/>
Annual salary	<input type="text"/>
Permanent?	<input type="text"/>

CURRENT EMPLOYER - CO-APPLICANT

Company name	<input type="text"/>
Hours per week	<input type="text"/>
Length of time at job	<input type="text"/>
Annual salary	<input type="text"/>
Permanent?	<input type="text"/>

6. ASSETS

Account 1: Bank name	<input type="text"/>	Balance \$	<input type="text"/>
Account 2: Bank name	<input type="text"/>	Balance \$	<input type="text"/>
Account 3: Bank name	<input type="text"/>	Balance \$	<input type="text"/>
KiwiSaver	<input type="text"/>	Balance \$	<input type="text"/>
Other savings	<input type="text"/>	Balance \$	<input type="text"/>
Other investments or major assets	<input type="text"/>		

7. HOUSEHOLD INCOME - WHAT DO YOU EARN?

How much money do you and your partner/spouse receive on a regular basis?

	APPLICANT	CO-APPLICANT	JOINT INCOME
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
TOTAL INCOME	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

8. MORTGAGE PAYMENTS

	WEEKLY	MONTHLY	BALANCE
MORTGAGE	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

9. OTHER EXPENSES

Who do you and your partner/spouse owe money to?

DEBT REPAYMENTS / REGULAR PAYMENTS	WEEKLY \$	BALANCE \$	NOTES
TOTAL DEBT			

10. WILLINGNESS TO PARTNER

To be considered for a Habitat programme, if physically able, you and your family must be willing to complete some 'sweat equity' hours - helping with the work on your home. Where possible, we will try to make work available to match your physical ability.

I/we and/or family members are willing to complete the required sweat equity hours and/or attend workshops

YES
 NO
 POSSIBLY

If POSSIBLY, please comment

11. AUTHORISATION AND RELEASE

I understand that by filling in this application, I am authorising Habitat for Humanity to evaluate my actual need for home repair services. This may include personal visits, employment verification and a credit check.

By completing this applicaiton for credit, under the Privacy Act 2020, I consent to authorising Habitat for Humanity to pass on personal information relating to the application to its banking partner, BNZ, and the credit bureau who may use information to update their databases and for providing information services to its subscribers and other lawful purposes. I also consent to Waikato-Tainui viewing this application.

I acknowledge that the information contained in this application may be retained by Habitat for Humanity. I have answered all the questions on this application truthfully and confirm no relevant information has been withheld.

Applicant signature:

Co-applicant signature:

Date:

Date:

12. DOCUMENTS

Please attach the following documents:

- Everyday, savings, mortgage, personal loan and credit card statements.
- Proof of income from the past 3 months or copy of myMSD.
- Statements of credit cards not linked to your bank, buy now pay later balances (e.g. afterpay) or personal loans.
- Copy of photo ID for applicant and co-applicant.
- Title Deed / Rates bill / Watercare bill (at least one of these is required, no older than 3 months).
- A copy of Trust Deed, if home is owned by a Trust.